

# BOULDER REAL ESTATE SERVICES, LTD.

<b>A. SELLERS</b>	<b>B. TITLE INSURANCE</b>	<b>C. BUYERS</b>
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NAME \_\_\_\_\_  
 ADDRESS \_\_\_\_\_  
 \_\_\_\_\_ ZIP \_\_\_\_\_  
 BUS. PHONE \_\_\_\_\_  
 RES. PHONE \_\_\_\_\_  
 FORWARDING ADDRESS \_\_\_\_\_  
 \_\_\_\_\_ ZIP \_\_\_\_\_  
 E-MAIL \_\_\_\_\_  
 S.S. # \_\_\_\_\_  
 S.S.# \_\_\_\_\_

TITLE COMMITMENT ORDERED  
 DATE \_\_\_\_\_  
 CLOSING CONTROL SHEET  
 (COPY TO TITLE COMPANY & CO-OP AGENT)  
 PAYOFF INFO/SETTLEMENT SHEET  
 CLOSER \_\_\_\_\_  
 PHONE# \_\_\_\_\_

NAME \_\_\_\_\_  
 ADDRESS \_\_\_\_\_  
 \_\_\_\_\_ ZIP \_\_\_\_\_  
 BUS. PHONE \_\_\_\_\_  
 RES. PHONE \_\_\_\_\_  
 FORWARDING ADDRESS \_\_\_\_\_  
 \_\_\_\_\_ ZIP \_\_\_\_\_  
 E-MAIL \_\_\_\_\_  
 S.S. # \_\_\_\_\_  
 S.S.# \_\_\_\_\_

<b>D. LISTING AGENT</b>	<b>E. COMMISSION SPLIT</b>	<b>F. SELLING AGENT</b>
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AGENT \_\_\_\_\_  
 MOBILE PHONE \_\_\_\_\_  
 OFFICE \_\_\_\_\_  
 PHONE \_\_\_\_\_  
 ADDRESS \_\_\_\_\_  
 \_\_\_\_\_ ZIP \_\_\_\_\_  
 E-MAIL \_\_\_\_\_  
 FAX # \_\_\_\_\_

\_\_\_\_\_ % SALES PRICE \_\_\_\_\_  
 TOTAL AMOUNT \_\_\_\_\_  
 LISTING BROKER \_\_\_\_\_ % \_\_\_\_\_  
 TOTAL AMOUNT \_\_\_\_\_  
 BUYING BROKER \_\_\_\_\_ % \_\_\_\_\_  
 TOTAL AMOUNT \_\_\_\_\_

AGENT \_\_\_\_\_  
 MOBILE PHONE \_\_\_\_\_  
 OFFICE \_\_\_\_\_  
 PHONE \_\_\_\_\_  
 ADDRESS \_\_\_\_\_  
 \_\_\_\_\_ ZIP \_\_\_\_\_  
 E-MAIL \_\_\_\_\_  
 FAX # \_\_\_\_\_

<b>G. EXISTING LOANS</b>	<b>H. NEW LOAN INFORMATION</b>
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1ST LENDER \_\_\_\_\_  
 LOAN # \_\_\_\_\_  
 ADDRESS \_\_\_\_\_  
 \_\_\_\_\_ ZIP \_\_\_\_\_  
 PHONE \_\_\_\_\_ FAX \_\_\_\_\_  
 2ND LENDER \_\_\_\_\_  
 LOAN # \_\_\_\_\_  
 ADDRESS \_\_\_\_\_  
 \_\_\_\_\_ ZIP \_\_\_\_\_  
 PHONE \_\_\_\_\_ FAX \_\_\_\_\_

LOAN COMPANY \_\_\_\_\_  
 ADDRESS \_\_\_\_\_  
 \_\_\_\_\_ ZIP \_\_\_\_\_  
 LOAN OFFICER/CLOSER \_\_\_\_\_  
 PHONE \_\_\_\_\_ FAX \_\_\_\_\_  
 AMOUNT \$ \_\_\_\_\_ INTEREST RATE \_\_\_\_\_  
 POINTS \_\_\_\_\_  FHA  VA  CONV  ARM  
 NOTES: \_\_\_\_\_

<b>I. NOTES</b>
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 \_\_\_\_\_  
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 \_\_\_\_\_

<b>J. CONTRACT TERMS</b>	<b>K. CHECK LIST</b>
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PURCHASE PRICE \_\_\_\_\_  
 LOAN APPLICATION DEADLINE \_\_\_\_\_  
 LOAN COMMITMENT DEADLINE \_\_\_\_\_  
 APPRAISAL DEADLINE \_\_\_\_\_  
 SURVEY DEADLINE \_\_\_\_\_  
 TITLE/GOVERNING DOCS. DEADLINE \_\_\_\_\_  
 INSPECTION OBJECTION DEADLINE \_\_\_\_\_  
 INSPECTION RESOLUTION DEADLINE \_\_\_\_\_  
 CLOSING DATE \_\_\_\_\_  
 CLOSING TIME \_\_\_\_\_  
 CLOSING LOCATION \_\_\_\_\_

HOME OWNERS ASSOCIATION \_\_\_\_\_  
 HOME INSPECTION CO. \_\_\_\_\_  
 HOME WARRANTY \_\_\_\_\_  
 WHO PAYS:  SELLER  BUYER  AGENT  
 WELL/SEPTIC DISCLOSURE \_\_\_\_\_  
 WELL TRANSFER FORM TO BUYER \_\_\_\_\_  
 LEAD BASED PAINT DISCLOSURE \_\_\_\_\_  
 HAZARD INSURANCE \_\_\_\_\_  
 UTILITIES NOTIFIED \_\_\_\_\_  
 HUD 1 STATEMENT REC'D. \_\_\_\_\_  
 WALK THROUGH \_\_\_\_\_  
 KEYS TO BUYER \_\_\_\_\_